



Jaffna Medical Association

Annual Scientific Sessions

August 31 – September 2, 2023

Submission guidelines for Prof. C. Sivagnanasundram Memorial Oration

1. The oration should carry a key message relevant to the medical audience and a substantial proportion of the oration should be based on original research.
2. The manuscript should be a stand-alone document (should NOT contain the name of the applicant).
3. The manuscript should be written in full, should not be less than 4000 words, and may contain tables and figures.
4. Rules for formal writing should be followed including captions of tables and figures and abbreviations.
5. The bibliography of the manuscript should follow a standard style e.g. Harvard's or Vancouver referencing style.
6. Submission of manuscript should be made electronically as both **MS word document** and **PDF document** through the conference email conferencejma2023@gmail.com indicating the subject of the email as "Prof. C. Sivagnanasundram Memorial Oration - JMA 2023".
7. The manuscript should be submitted along with a cover letter and a brief resume of the applicant.
8. Contents of the cover letter
 - Name of the oration
 - Title of the oration
 - Name, designation, and affiliation of the applicant
 - Contact details of the applicant: address, contact number, and email address
9. Format for the MS Word document
 - Font: Times New Roman
 - Font size: 12, double line spacing
 - Title: **Bold letters**
 - Subheadings: ***Bold italics***
10. An independent subcommittee appointed by the JMA council will review the submitted manuscripts. The content of the manuscript and resume of the applicant will be considered for the selection of the orator. The final decision would be reached at a subcommittee meeting based on the scores given by the reviewers.

Closing date for submission of oration: June 15, 2023

Submit to conferencejma2023@gmail.com