



# Jaffna Medical Association

## Annual Scientific Sessions

*August 31 – September 2, 2023*

### Abstract submission guidelines

1. Abstract submissions should be made electronically as both **MS word document** and **PDF document** through the conference email [conferencejma2023@gmail.com](mailto:conferencejma2023@gmail.com) indicating the subject of the email as "Abstract submission - JMA 2023".
2. Abstracts should represent the original work.
3. You may be an author for more than one abstract. However, one author can be the presenting author for a **MAXIMUM** of two (02) abstracts.
4. All research studies should have obtained ethics approval and should be able to submit if requested.
5. Any conflict of interest of the authors should be declared when presenting the abstract at the conference.
6. Please note that all the communications regarding the submitted abstract will be made to the corresponding author and communication to co-authors is the responsibility of corresponding author.
7. If a revision is required, the revised abstract must be sent back within **two weeks from the date of notification**.
8. If the abstract is accepted, the presenting author is required to register for the sessions.
9. **Structure of the abstract**
  - Abstract title: Follow English grammar rule for capitalization - Capitalize only the first word of the title and proper nouns. Character limit = 150 (including spaces).
  - Author(s) surname(s) should be followed by initial(s) e.g. please avoid titles such as Mr/Dr/Prof. Please underline the presenting author's name.
  - Affiliation: Authors' professional affiliations in the order in which the authors' names are given (indicated by superscript Arabic numerals).
  - Abstract text is limited to **MAXIMUM of 300 words**.
  - Abstract layout - Abstracts should be structured as follows:
    - i. Introduction
    - ii. Objective
    - iii. Methods
    - iv. Results
    - v. Conclusions
    - vi. List of keywords not exceeding 5
  - Format for the MS Word document
    - Font: Times New Roman
    - Font size: 12, single line spacing.
    - Title: **Bold letters**
    - Affiliations: *Font size 10; in italics*
10. Abstracts not conforming to instructions will NOT be considered.
11. The editorial committee reserves the right to edit the accepted abstracts to improve the quality of presentation and ensure conformity with the general style.

#### **IMPORTANT DATES:**

**Deadline for abstract submission: May 15, 2023**

**Notification of acceptance: By July 15, 2023**

**Registration for sessions: On or before August 14, 2023**

**Scientific Sessions – JMA 2023: August 28-30, 2023**

Submit to [conferencejma2023@gmail.com](mailto:conferencejma2023@gmail.com)