



Jaffna Medical Association

PROFESSOR C SIVAGNANASUNDARAM MEMORIAL ORATION

August 2nd, 2018

Guidelines for submissions

- Five printed copies of the manuscript should be submitted. The manuscripts should not have the name or affiliations of the submitter. Text should be printed in a single column format on one side of the paper only. The JMA would appreciate loose plastic binding of the manuscript.
- A separate letter providing the name of the submitter, affiliations, addresses, title of the manuscript and contact telephone number should be sent with the manuscript.
- The manuscript should be prepared in Times New Roman font size 12. The page settings should leave 2.5 centimeter margins right round. The line spacing should be set to 1.5 in the paragraph settings. Bold and Italic text may be used to highlight important components of the text. Underlining should be avoided completely.
- The pages should be numbered with the page number being inserted at the bottom, in the centre or bottom right hand corner.
- The manuscript should be formulated EXACTLY as it would be presented following selection after evaluation. It should be prepared in an attractive presentation style as a narrative of a composite presentation. The major component of the proposed presentation should consist of research work undertaken by the prospective orator, either alone or in collaboration with others. However, it is suggested that the research work is presented in a descriptive narrative format rather than in the layout of a heavily structured research paper style.
- Submissions of just a collection of research publications or research papers without them being harnessed into a composite presentation would not be considered. However, published research papers may be provided as annexures.
- The submissions would be judged on the manuscripts submitted. There is no facility provided for revision of the manuscript or re-submissions beyond the closing date.
- Non-compliance with these guidelines is likely to lead to rejection of the manuscript.

Evaluation

A Sub-Committee appointed by the JMA would undertake the evaluation of the submissions. Each member would perform the assessment individually.

The final decision would be reached at a meeting of the Sub-Committee where a consensus opinion would be established. The committee will then make recommendations to the Council regarding the selections.

Deadline

The manuscript should reach the Hony. Secretary, Email: editorthejma@gmail.com on or before 4 pm 25th JUNE 2018. There will be no extensions of this deadline.

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